



# 2011 CABLE SERVICE ORDER FORM

PLEASE PRINT OR TYPE: **Bolded** fields are required for processing.

NAME OF EVENT: \_\_\_\_\_ BOOTH: \_\_\_\_\_

BOOTH SIZE: \_\_\_\_\_ X \_\_\_\_\_ BOOTH TYPE:  ISLAND  INLINE  PENINSULA

EXHIBITING COMPANY: \_\_\_\_\_ PHONE: \_\_\_\_\_ EXT. \_\_\_\_\_

ADDRESS: \_\_\_\_\_ FAX: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/PROVINCE: \_\_\_\_\_ ZIP: \_\_\_\_\_ COUNTRY: \_\_\_\_\_

AUTHORIZED PERSON: \_\_\_\_\_ EMAIL: \_\_\_\_\_

IF USING AN EXHIBIT HOUSE, PLEASE INDICATE CONTACT NAME & PHONE NUMBER BELOW:

CONTACT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

**EXPRESS MAIL TO: Orange County Convention Center**

**Attention: Exhibitor Services**

9860 Universal Blvd., Orlando, FL 32819-8199

**US MAIL TO: Orange County Convention Center**

**Attention: Exhibitor Services**

PO BOX 691509, Orlando, FL 32869-1509

**Fax (407) 685-9884**

Convention Center (800) 345-9898 • Exhibit Services (407) 685-9824

**E-MAIL: [exhibit.services@occc.net](mailto:exhibit.services@occc.net) WEB: <http://www.occc.net/exhibitor/default.asp>**

Quantity	*Incentive Order With Payment Before			**Base Order With Payment After			TOTAL
	Cost	CST Tax	Unit Total	Cost	CST Tax	Unit Total	
Standard Line Up	\$249.88	\$36.12	\$286.00	\$314.54	\$45.46	\$360.00	\$
*HDTV	\$327.65	\$47.35	\$375.00	\$413.28	\$59.88	\$473.00	\$
Add'l HDTV/Digital Box & Remote	\$170.38	\$24.62	\$195.00	\$218.44	\$31.56	\$250.00	\$
Refundable Deposit for Box			\$300.00			\$300.00	\$
<b>GRAND TOTAL</b>							<b>\$</b>

*\*All HDTV equipment must be returned to Exhibitor Services Desk at show close. Unreturned equipment is subject to a \$300.00 replacement fee.*

A TELEVISION/MONITOR IS NOT SUPPLIED. RATE INCLUDES LABOR, INFRASTRUCTURE PATCH FEE. CABLE SERVICE IS PROVIDED BY BRIGHTHOUSE NETWORKS. THE RATE IS PER SHOW. SEE PAGE 2 FOR CHANNEL LINEUP.

FOR EXACT PLACEMENT, ATTACH A SCALED DIAGRAM INDICATING THE LOCATION OF CABLE SERVICE, INCLUDING BOOTH NUMBER AND SURROUNDING AISLE NUMBERS FOR ORIENTATION.

IF DRAWING IS NOT PROVIDED THE CENTER WILL INSTALL THE SERVICE IN THE MOST CONVENIENT LOCATION AND CHARGES WILL APPLY FOR RELOCATION. **LABOR CHARGES WILL APPLY FOR SERVICE CALLS.**

- ALL PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.
- ALL PAYMENTS MUST BE MADE IN FULL by check, cash, money order or credit card, payable in US dollars, before services are provided.

## Payment in full must be received before service is provided.

Orange County Convention Center Taxpayer Identification Number (TIN) is 59-6000773.

**FORM OF PAYMENT: Remit to Orange County Convention Center.**

Company Check or Money Order in the amount of \$ \_\_\_\_\_  Visa  MasterCard  American Express  
(Made Payable to Orange County Convention Center, \$USD, US Bank)

Please complete all areas below. Incomplete requests will be rejected. The Center reserves the right to decline acceptance of any card-not-present credit card transaction at its discretion. Please note that we will be contacting your bank to verify that you are able to make these charges.

Account No. \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name (Please Print) \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

Security ID Code: \_\_\_\_\_

**FOR OFFICE USE ONLY**

**Cancellation Policy: Notification of cancellation must be received in writing a minimum of fourteen (14) Calendar days prior to the scheduled first move in date to receive a full refund less \$35.00 administrative fee.**